**Distance Education Committee**

**October 4, 2017**

**10:30-11:30 (K-112B)**

**Members Present:**

*Bryan Thomas, Doug Jameson, Emily Bush, Eli Nettles, Johnny Peppers, Dale Rogers, Karen Stevenson, Troy Valentine, Bridgette Weir, David Welch, Sandra Wills*

**Meeting Minutes**

* The committee reviewed the new handbook draft. Initial revisions were made, and a timeline was discussed.
* The committee decided to meet once a week (instead of once a month) on Wednesdays from 11:00am-noon to speed up review progress.
* The next meeting will be on Wednesday, October 11 @ 11:00am. Location is TBD.
* Homework for the next meeting is for each committee member to review and make revision suggestions for sections III. Implementing Distance Education Courses and IV. Faculty Preparation, Load, and Compensation.